



MEMPHIS AMBASSADORS PROGRAM

REQUIRED DOCUMENTS CHECKLIST

Please submit one document from sections 1-5 for verification.

Please submit all required documents from section 6. If under age 18 you must complete and submit all forms in section 6 with parents signature.

Place a check mark in the appropriate box(es). ☒

1.	COPY of Proof of Residence
	Utility Bill, telephone bill, cable bill with last name and address
	Housing rental contract, lease agreement, purchase contract, mortgage statement, deed or property tax statement
2.	COPY of Proof of Age
	Birth Certificate
	Current U.S. Passport
	Driver's License/State issued ID
3.	COPY of Social Security Card
	Health Insurance Card with Social Security Number pre-printed
	Social Security Card
4.	COPY of Verification of GPA
	Official Memphis City School Report Card
5.	COPY of Verification of Income
	Verification of Free and Reduced Lunch
	Signed 2009 Federal Tax Return
	TANF (Government Assistance) - Proof of Receipt
6.	Forms, Releases, Policies Completed/Signed
	Form I-9
	Form W-9
	Code of Conduct
	Dress Code Policy
	Drug-Free Policy
	Emergency Contact Form
	Field Trip Release Form
	Media Release Form
	Parental Consent Form
	Waiver and Release Form